



The Victorian

by the bay

If you are planning a special event in Melbourne, we invite you to discover *by the bay functions* unique function & event spaces

Location, Location - be inspired and hold your next celebration *by the bay*

Located in one of Melbourne's most iconic buildings and with uninterrupted views of Port Phillip Bay, The Victorian *by the bay* is the perfect venue for any special occasion.

The Victorian *by the bay's* modern & unique **function rooms** accommodate events ranging from **milestone birthdays & 21sts, corporate functions, Christmas parties, engagements & wedding receptions, wine tastings, hens & bucks parties** or private **dinner with friends**. With a passion for food, wine & service we take pride in creating a truly memorable event for you and your guests.

The Victorian by the bay: the **perfect location** for celebrating with friends!





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Choosing the right space for your function or event:

Arranging a function has never been so easy.

With a diverse range of function spaces, and many different package options available.

Private Dining

- Perfect for celebrating birthday dinners, corporate dinners or cocktail parties
- Impress your clients or reward your team
- Offers a unique experience that will WOW your guests and make you feel good about your choice in venue
- Cool underground intimate cellar experience
- Food prepared in own kitchen by your own Chef and served by your own waitstaff
- Complete exclusivity
- Range of set menus on offer
- Extensive beer and wine list
- There is no minimum spend. Room hire fee is \$250

Cocktail Parties

- Modern interior and spectacular uninterrupted views of the
- Perfect room for cocktail style parties ideal to celebrate engagements, weddings, birthday's or corporate functions.
- If you need additional space, the room opens onto two adjacent terraces.
- Area for a dance floor, if required.
- Organise live music, a DJ or bring an iPod and plug it into our sound equipment.
- With cocktail parties you can choose to have our staff wander the room topping up guests glasses or a pay-by-the-drink bar tab.
- Plentiful supplies of finger food are served throughout the event with packages available to suit all budgets and events.
- There is no minimum spend. Room hire fee \$250

Christmas Parties

If you are reading this you probably have the job of organising this year's Christmas Function. We have tried to make your life as simple as possible by creating exciting food options for different times of the day, week and for different size groups. Take a look through the Christmas party options and contact us to discuss dates and details. Book Early!!!!

- Celebrate your Christmas Party at The Victorian *by the bay* this year.
- Private dining options for lunch or dinner,
- Cocktail function options
- Celebrate with friends or colleagues on our terrace with a relaxed beach style BBQ.



Private Meeting Room

At The Victorian *by the bay* we know how important it can be to hold an important meeting, presentation or seminar “off site” and away from the telephones and distractions of the office.

- Keep your team focussed , keep their attention on the matter at hand and hold your next meeting in our Private Room.
- Arrive early and have coffee and maybe even breakfast.
- Break out of the room in the morning for coffee, tea & biscuits,
- Book lunch upstairs in our café or we can prepare something for you in the privacy of your meeting room.
- Take a break again in the afternoon for coffee & cake.
- Once your day is completely finished and objective achieved enjoy a few drinks in our café or on the terrace.
- State of the art AV equipment can be arrange

At any point in the day if your group needs that little ‘refresher’ to get the creative juices flowing what better than crossing the road and taking a 10 minute walk along the beach to take in some sea air. Holding your meeting in a relaxing environment by the bay has to inspire your group rather than some mundane office environment or city hotel chain.

Capacity

The Beaconsfield Room

Seated dinners 15-60

Standing Cocktail Parties up to 40-140

The Kerford Cellar

Seated dinners 15-20

Theatre Style 20

Standing Cocktail Parties up to 15-40

Call Anita today to arrange a viewing or to discuss package options in detail – Ph (03) 9686 3232 or

email anita@thevictorian.com.au www.thevictorian.com.au



COCKTAIL MENU

With an experienced team of chefs, The Victorian *by the bay* offers an enticing cocktail menu to delight your guests.

For private events in cocktail style you are invited to create your menu from a selection of savoury & sweet tray passed canapés, grazing bowls or our delicious grazing share table

Tray Passed Canapes

25 pieces per tray

Trio of vegetarian crostini	\$75
Sushi in nori - avocado / salmon / tuna / teriyaki chicken served w wasabi infused soy	\$105
Duck & pistachio terrine w beetroot relish on melba toast	\$105
Flaked smoked trout & horseradish tartlet	\$105
Goats cheese & olive tapenade crostini	\$105
Cold king prawns w spicy aioli	\$105
Traditional sausage rolls w rich tomato sauce	\$75
Asian Duet – crispy spring rolls & vegetarian samosa w ginger soy dipping sauce	\$75
Gourmet beef 3-bite pie w tomato relish	\$90
Chinese dumplings w chilli jam spoons	\$90
Gourmet Chipolatas w onion jam	\$125
Moroccan Lamb & Persian feta tarts w pomegranate pearl yoghurt	\$125
Crushed Pepper Beef Fillet on a bamboo stick	\$125
Lamb Kofta w minted yoghurt	\$125
Tiger prawns w sticky chili sauce	\$125
Thai style prawn & scallop cakes w soy & ginger dipping sauce	\$125
Prawn & chorizo tarts w spicy aioli	\$125
Peking duck pancake rolled w spring onion & hoi sin	\$125
Butter chicken rolled in crispy roti w riata	\$125

Bowls



For something a little more substantial served in a hand held bowl

\$9 each
Min order 20 per bowl

Salt & Pepper calamari w lime aioli

Beer Battered Fish & Chips w lemon wedges

Beef Madras served w steamed jasmine rice

Penne Bolognese w shaved parmesan

Cocktail Petit Fours

30 pieces per tray

10 of each tiny dessert below perfect to serve after your savoury food

\$120

Little Lemon Tartlets w mint leaf

Chocolate & Raspberry Mousse Cups

Belgian Chocolate Brownies w snow dusting

Lolly Table

Add a touch of colour and fun to your wedding, birthday or corporate event with a lolly table. A lolly table is both different and unexpected and serves as both a decorative magical centrepiece and lots of yummy fun! Our lolly table includes beautiful jars, linen, candy spoons, ribbons, labels, lollies and your choice of lolly bags or boxes. The perfect 'thank you' gift for all your guests big & small!

Contact our Functions Manager to discuss options and pricing for your function.

Cakes & Cakeage

Cakes, & cupcakes can be made on request, please ask our Functions Manager for a quote.

The Victorian has cakes, lollies & desserts available for you to include in your catering needs, but you are also welcome to bring your cake for your special occasion.

Cocktail parties - If you wish to supply your own cake (including slices, cupcakes, etc) there is a charge of **\$75**. We will then cut the cake and present it to your guests on platters or on our tiered cake stand with cocktail napkins.

Sitdown parties - If you wish to provide a cake to be served to your guests by the kitchen with a garnish of double cream and berry coulis then the cost is **\$4** per person. You do not pay the additional **\$75** in this case.

GRAZING



SHARE

TABLE

The Grazing Share Table will be set up in the room for your guests to enjoy a selection of gourmet foods at their leisure during your event. It may be the stand alone food option for your event or to compliment tray passed canapés. Choose from your favourite board selections below:

grazing board - charcuterie

Selection of cooked, smoked and cured meats
Pate & terrines
Cornichons
Sliced crusty baguette

\$180

*serves 30 people for light nibbles***grazing board vegetarian**

Feta wrapped in vine leaves
Herb & chilli marinated olives
Marinated eggplant & mushrooms
Chargrilled sweet peppers
sliced crusty baguette

\$180

*serves 20 people as light nibbles***grazing board - vegies**

Root vegetables
Trio of vegetarian dips
Flat bread triangles

\$95 for 40 pieces

oysters

Freshly shucked oysters in their shell, ice, lemon wedges

\$120 for 40 oysters

cold king prawns w spicy aioli

\$140 for 40 king prawns

seafood

oysters, tiger prawns, marinated mussels, smoked salmon
seasonal fruit

\$180

*serves 20 people as light nibbles***fruit** Seasonal fruit platter, fresh mint

\$85

*serves 15-20 people***cheese board**

Australian farmhouse cheeses
Quince Paste
Seasonal grapes & roasted nuts
Crusty bread & crackers

\$50 / \$100

500g / 1kg cheese

serves 15-30 people



BEVERAGE MENU

The Victorian *by the bay* offers beverage packages or you may choose to run a bar tab on consumption.

Beverage on Consumption

For beverages on consumption (bar tab), we will provide a range of domestic and imported beers and our house range of sparkling, white and red house wines, soft drinks, juices, tea and coffee and spirits if requested.

Prices list below are the **starting price**.

Lights Beers	\$5.50
Domestic Beers	\$6.50
Imported Beers	\$7.50
Ciders	\$8.00
House Sparkling	\$32 per bottle
House White	\$32 per bottle
House Red	\$32 per bottle
Soft Drinks	\$3.50
Juice	\$4.00
Coffee / Tea	\$4.00
Spirits start at	\$7.50

If you would like to choose your own wine selection please ask our functions manager for the current wine list



House Beverage Package

The Victorian *by the bay* beverage packages include soft drinks and orange juice, beers listed and wine. Please select one sparkling, one white wine & one red wine.

3hr drinks package \$40

4hr drinks package \$45

5hr drinks package \$50

Beer

A selection of light, domestic and imported beers

Sparkling & Wine

House Sparkling

House Chardonnay

House Semillon Sauvignon Blanc

House Cabernet Merlot

House Shiraz

Optional Extras

Cocktails \$12 each cocktail

Spirits \$12 per hour per person

Tea & Coffee \$4 per drink



PREMIUM BEVERAGE PACKAGE

The Victorian *by the bay* beverage packages include soft drinks and orange juice, beers and wine.

3hr drinks package \$50

4hr drinks package \$55

5hr drinks package \$60

Beer

A selection of light, domestic and imported beers

Sparkling & Wine

Please ask our functions manager for the current wine selection for our premium beverage package. You will have the choice of 1 Sparkling, 2 Whites and 2 Reds.

OPTIONAL EXTRAS

Cocktails \$12 each

Spirits \$12 per hour per person



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TERMS & CONDITIONS

Tentative Bookings

Tentative bookings will be held for a period of seven (7) days. Once this period has expired, we will make every attempt to contact you, however if unsuccessful, we are under no obligation to hold the date.

Deposit

A deposit of \$500 is required to confirm the booking. A cancellation fee (your deposit) will apply if function is cancelled less than 42 days prior to function date. Payment of the deposit confirms your agreement of all the terms and conditions listed within this function pack.

Function Cancellation

The client may cancel the booking. A function cancelled 42 days prior to the date will entitle a full refund of your deposit. Any cancellation made less than 42 days to the function date will result in the forfeit of the deposit due to the popularity and advanced bookings of the venue.

The full minimum spend amount will be payable, should the client cancel 14 days or less prior to the event date.

Payment

Full payment and room hire fee (being \$250) is required 5 days prior to the event. In cases where beverages are paid on consumption/tab, full payment of the tab is to be settled at conclusion of the event, on the day of the event.

Minimum Spend

Minimum spends under certain conditions may apply and are agreed upon prior to signing the function agreement form.

Confirmation of numbers

Confirmation of numbers is required seven (7) days prior to function date. If applicable, the confirmed number of guests at this time will be the minimum number that you are charged for on the night.

Pricing

All prices are quoted on current costs and are subject to revision by The Victorian by the bay. The Victorian by the bay reserves the right to alter its prices to reflect rising costs if a function is booked more than 3 months in advance. Any pricing changes that may occur would be limited to 10% increase from the time of booking. All prices, expenses and charges are inclusive of any goods and services or like tax imposed by the Federal Government.

Food & beverage brought on premise

No food or beverages will be permitted to be brought into The Victorian by the bay by the client, guest or other persons attending the function for consumption, unless prior arrangements with The Victorian by the bay Management have been made. Celebratory cake is permitted - cakeage fee of \$3.50 per person will be charged to the client.



Menu & dietary requirements

The client is to notify The Victorian of any guest attending the function who may have a special dietary requirement, 7 days prior to the function date. Whilst all care is taken to provide special meals to meet the requirements, The Victorian is unable to guarantee meals will be 100% free of all traces of nuts, dairy, gluten or other products that may produce an allergic reaction. All care to identify guests with special requirements will be taken, but it is the guests full responsibility to identify themselves to service staff. The Victorian by the bay reserves the right to change or delete menu items based upon seasonal availability.

Decorations

You are free to decorate the rooms as you please however any decorating done must be approved prior to the event, and if not approved, will incur an extra cleaning charge of \$250, which will be added to your bill at the end of the function.

Entertainment

The client must notify and have approval from The Victorian by the bay of all entertainment, live performances and music, that will be part taking in the function. DJ's and live bands are required to comply with The Victorian by the bay's noise restrictions. The Victorian by the bay reserves the right to terminate the function should the performers not oblige. Entertainers, performers or DJ's must complete their performance at the same time the bar is scheduled to close.

Changes

Interior design and structural changes may occur at The Victorian by the bay. These changes will give no cause for cancellation or discount of a confirmed function

Final Details

Function details must be finalised seven (7) days prior to function date. Menu selection must be made at least seven (7) business days prior.

Responsible Service of Alcohol

The Victorian by the bay staff are trained in the Liquor Licensing Accredited 'Responsible Service of Alcohol' and by law may refuse to serve alcohol to any person who is believed to be intoxicated. Management has the right to remove patrons attending a function from the premises if they believe they are intoxicated or behaving unruly.

Venue Privilege

Venue management reserves the right to exclude or eject any objectionable persons from the premises. In addition, management reserves the right to stop any entertainment or other activity which, in their opinion, is illegal, improper, indecent or unsafe and is likely to be a nuisance. Management has the right to refuse entry or exclude patrons who breach hotel policies or legal obligations.

Indemnity Clause

The client releases and indemnifies The Victorian by the bay, its employers, contractors and agents from and against any liability or damage, including any negligent act or omission of, arising from the event. Venue management will take all necessary care, but does not accept responsibility for the damage or loss of goods left on the premises prior to, during or after an event.

When a booking is confirmed, it is made subject to the above terms and conditions.

Last but by no means least, The Victorian by the bay wishes you and your guests a wonderful time.



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Functions Agreement Form

NAME:.....

ADDRESS:.....

CITY:.....STATE:.....P/CODE:.....

COMPANY:.....

PHONE NUMBER:(H/W).....(M).....

EMAIL:.....

DATE OF FUNCTION:.....

START TIME OF FUNCTION:.....END TIME:.....

OCCASION (e.g. 30th Birthday, Business Meeting):.....

NUMBER OF GUESTS:.....

MINIMUM SPEND/ROOM HIRE FEE (if applicable):\$

DATE OF THE FINAL PAYMENT DUE:.....

DEPOSIT PAID \$.....

Credit Card Details

NAME ON CARD:.....

CARD No: ___/___/___/___

TYPE: VISA: _ MASTERCARD: _ BANKCARD: _ AMEX: _ DINERS: _

EXPIRY DATE: __/__

AMOUNT PAID: \$.....

By signing this agreement, I have read, understood and agree with all of the terms and conditions

SIGNED:.....DATE:.....

